



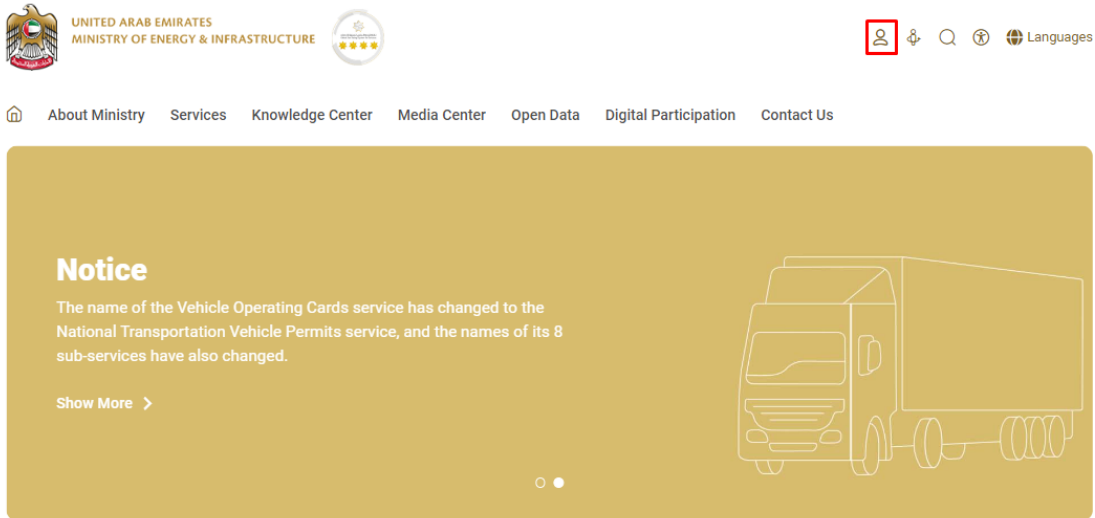
User Manual

Geophysical Studies Purchase Request

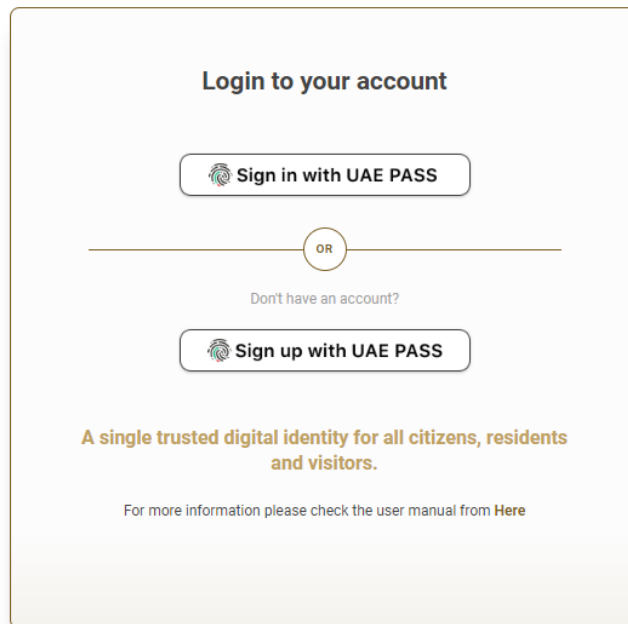
V 1.0

2023

1. Open MOEI website: <https://www.moei.gov.ae>
2. Click on “LOGIN” on the header



3. Then it will redirect you to the Login page, you can login using UAE PASS.



4. From the home page, go to “Services” tab, then choose “Geological Services”.

The screenshot shows the 'Services' page interface. At the top left is the 'Services' title. To its right is a search bar with the placeholder text 'Search by a service keyword'. Further right are two buttons: 'Request Status' with a checkmark icon and 'My Favourites'. Below the search bar is a grid of service cards. On the left side of the grid is a vertical list of service categories with expand/collapse arrows. The 'Geological Services' category is expanded, showing sub-items: 'Geological Services (5)' (highlighted in a dark brown bar) and 'Spatial and Geographical Data (1)'. The main grid contains several cards, including 'Geological Services', 'Geological Film Purchase Request', 'Geological Maps Purchase Request', 'Geological Studies Purchase Request', 'Geophysical Studies Purchase Request', and 'Issuing "To Whom it May Concern Letter" for Field Visit Permit to Geological locations'. At the bottom right of the grid is a link 'All Services >'. At the bottom left of the category list is 'Inquiry Services' with a collapse arrow.

5. From Services Page, choose the category “Geological Services”.

6. Then select the needed service “Geophysical Studies Purchase Request”, you can view the service Info or start the service immediately.

Services

Services

Search by a service keyword



Request Status

My Favourites

Iskan bundle

E-Services Help

Proactive services

Added value

Most used services

All Services

Zayed Housing Program

Land Transport

Maritime Transport

Infrastructure Services

Geological Services

Geological Services (5)

Spatial and Geographical Data (1)

Inquiry Services

Geological Services

Geological Services

Geological Services

Geological Film Purchase Request

Geological Maps Purchase Request

Geological Studies Purchase Request

Geological Services

Geological Services

Geophysical Studies Purchase Request

Issuing "To Whom it May Concern Letter" for Field Visit Permit to Geological...

Previous 1 of 1 Next

Total number of items : 5

7. Add the required geological report to Cart by following the steps below:

- You can search for the required report by typing keywords and also select through option type menu

Geophysical Studies Purchase Request

Keyword

Option Type

--Select--

- Click on "Show Options" button of each report you want
- Select reports that you want to purchase

- d. Enter the required quantity
- e. Click “Add to Cart” & a message will appear to show that the report is added successfully to the cart

A 2D Structural Re-Interpretation of Deep Seismic Depth Profiles in the UAE Lines D1, D3 & D4		Range AED 15000.00	Step 1 Show Options
Hard copy with explanation booklet	AED 15000.00	Step 3 Quantity	Step 2 1
			Step 4 + Add to cart


Note: repeat the same process for each report you want



Product added to cart

Ok

8. the items will be added to the cart, please click on cart icon and click “Proceed to checkout” for the payment



Home / Shopping Cart

Shopping Cart

Items to buy now	Category	Quantity	Total
A 2D Structural Re-Interpretation of Deep Seismic Depth Profiles in the UAE Lines D1, D3 & D4 (A 2D Structural Re-Interpretation of Deep Seismic Depth Profiles in the UAE Lines D1, D3 & D4) Remove	Geophysical Reports	<input type="text" value="1"/> Update	AED 15,000.00
			Grand Total: AED 15,000.00

[Clear All](#) [Proceed to check out](#)

< 1 >

9. Fill the delivery address & Click the button “Submit” for the payment process.

Home / Service /

Secure Checkout

Full Name *

Telephone *

Mobile *

Fax

City *

Address Line 1 *

Address Line 2 *

PO Box *

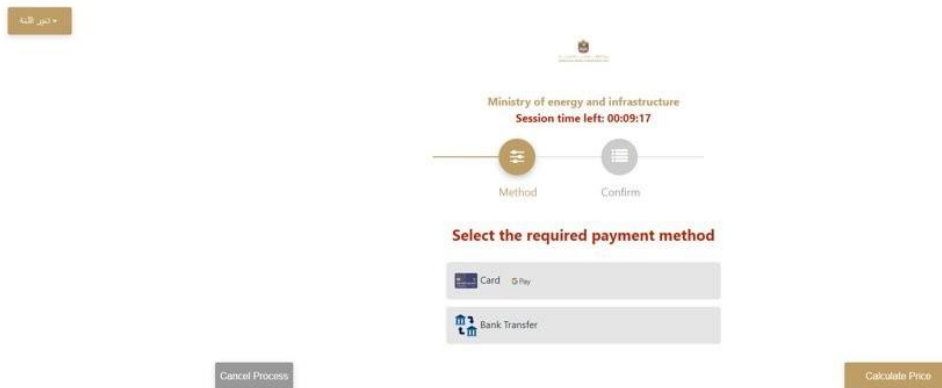
Basket Items

Product Name *	Product Option Name *	Category *	Quantity *
Gheweifat and As Sila area	Soft copy - 1024121567	Geological Maps	3

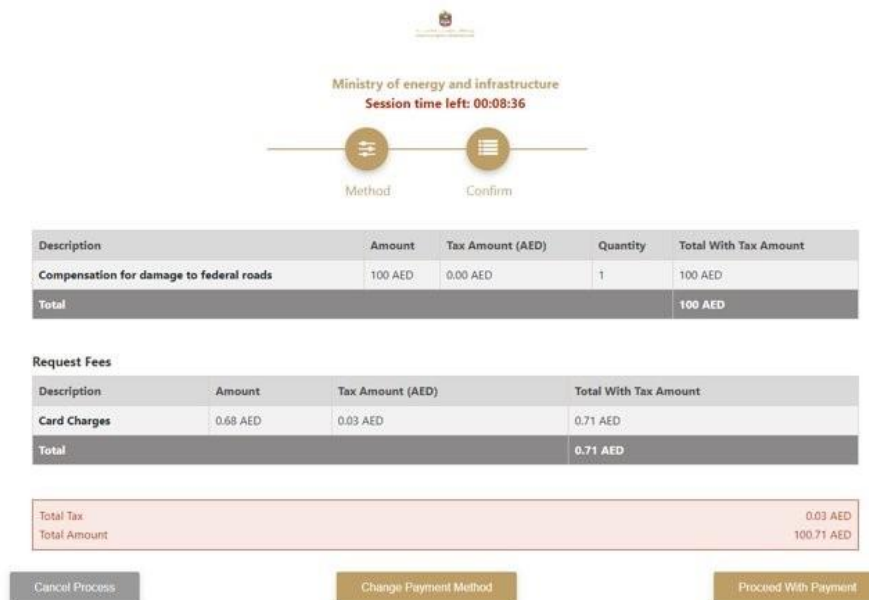
Service : Geological Maps Purchase Request

100%
Form Completion


10. You will be redirected to payment gateway to complete your payment process. Select the payment method from the list.





11. Payment details will appear, please click on “Proceed with Payment” button to go to next step



12. Add Card details and click on “I agree to Terms & Conditions”, then click on “Pay Now” button



Ministry of energy and infrastructure
Total Payment: 100.71 AED
Session time left: 00:07:33

Cardholder Name
Cardholder Name

Card Number
XXXX XXXX XXXX XXXX

Month **Year** **CVV**
Month Year ***



I agree to [Terms&Conditions](#)


Pay Now

Cancel Process **Change Payment Method**

13. The following Message will appear upon successful payment:





Home / Service /

 Payment - Deletion Request for national pleasure boat 





Payment Completed Successfully!

We have already received your payment and your application will be reviewed. You will be notified soon on your application status

 Receipt Number : 26591818947238273	 Payment Date : Thu, 08 Jun 2023 11:01
 Application Number : A0040014E3090623	 Application Date : Thu, 08 Jun 2023 10:48

Amount	AED 100
Fees	AED 0.71
Total Payment	AED 100.71

 **BACK TO MY APPLICATIONS**  **BACK TO DASHBOARD**

14. Your reference number for the request will be displayed on the ministry website page once the payment is successfully completed.
15. Soft copy of the report will be added to the customer's page on the website upon payment, along with a copy of the payment receipt, and a hard copy of the report will be delivered through the shipping companies.
16. Fill in the satisfaction survey about the eService, when the following pop-up shows up:

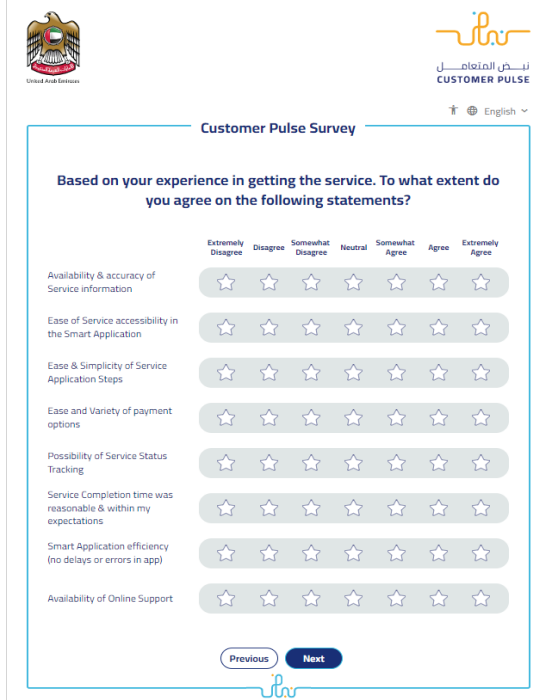


Customer Pulse Survey

Overall, how satisfied are you about the service? *

Extremely Dissatisfied Extremely Satisfied

Next

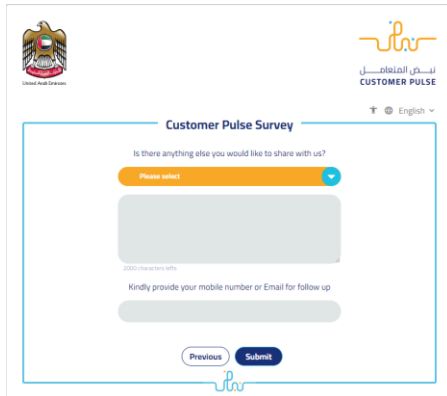


Customer Pulse Survey

Based on your experience in getting the service. To what extent do you agree on the following statements?

	Extremely Disagree	Disagree	Somewhat Disagree	Neutral	Somewhat Agree	Agree	Extremely Agree
Availability & accuracy of Service information	★	★	★	★	★	★	★
Ease of Service accessibility in the Smart Application	★	★	★	★	★	★	★
Ease & Simplicity of Service Application Steps	★	★	★	★	★	★	★
Ease and Variety of payment options	★	★	★	★	★	★	★
Possibility of Service Status Tracking	★	★	★	★	★	★	★
Service Completion time was reasonable & within my expectations	★	★	★	★	★	★	★
Smart Application efficiency (no delays or errors in app)	★	★	★	★	★	★	★
Availability of Online Support	★	★	★	★	★	★	★

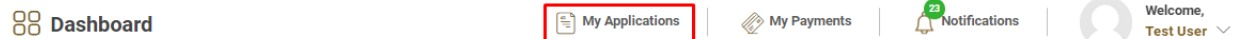
Previous Next



17. you can also view and download the certificate from the end user dashboard through Request Status boxes Or My Application:

My Application/My Payment:

a. Click on the My Application as shown in the image below



b. for searching/filtering the requests based on Reference Number/Request Date/Service Name/Request Status:

